

Your Privacy Choices

Please contact our Privacy Officer if you want:

- Access to your own record: You can request a copy of your health record at any time;
- To make a correction to your own health record: You can ask to have information in your record corrected or updated;
- Change or withdraw consent: You have the right to change or withdraw your consent to share your personal health information;
- If you would like to know more about what personal health information, how it is collected and why; and/or
- If you would like to make a privacy related complaint.

Clare Hacksel, Privacy Officer
Executive Director
1678 Bloor St West #301
Toronto, ON M6P1A9
416-975-0315 ext224
clarehacksel@choiceinhealth.ca

Office of the Information and Privacy Commissioner of Ontario

If you have any issues or concerns about how your Personal Health Information is being handled, you have the right to contact the Office of the Information and Privacy Commissioner of Ontario.

Office of the Information and Privacy Commissioner of Ontario

2 Bloor St East #1400
Toronto, ON, M4W 18A
416-326-333 or 1800-387-0073
www.ipc.on.ca
info@ipc.on.ca



**Information and
Privacy Commissioner
Ontario, Canada**



**PROTECTING
YOUR
PERSONAL
HEALTH
INFORMATION**

*What CIHC is doing to keep
your information private*

Your Personal Health Information

Managing your Personal Health Information (PHI) is necessary for us to provide the best possible care. At Choice In Health our information handling practices are a matter of public record and we have a Privacy Officer who has been appointed to ensure that your PHI is protected.

What exactly is PHI?

PHI is identifying information about you related to:

- Your physical or mental health;
- Providing healthcare to you (such as the fact that you have or had an appointment here);
- Your health card number;
- Your substitute decision maker (if you have one); and
- Any other information included in your health record

Use and Disclosure of Personal Health Information

We may use or share your PHI for the purposes of:

- Providing health care or assisting in the provision of care;
- Processing payments for your treatment and care (Private Insurance, IFH, UHIP, etc);
- Activities to improve the quality of care at CIHC (like chart audits);
- Research as approved by Research Ethics Boards;
- Teaching and education;
- Compiling statistics;
- As otherwise consent to by you; and
- To fulfill other purposes permitted or required by law.

Who has access to your Personal Health Information?

All authorized agents of Choice In Health and third parties that may access your information are contractually obligated to protect your information privacy on behalf of Choice In Health. Access may be provided to:

- Choice In Health Clinic's medical staff, employees, authorized contractors;
- Other health care facilities or services that may be providing you with care;
- The Ontario Ministry of Health and Long-Term Care and their designated agents; and
- A government-approved registry of personal health information that relates to a specific disease or condition (e.g Public Health).